

## PUBLIC OFFER

### Provision of services to ensure participation in the 16th International Conference “Intelligent Systems – 2024” (INTELS’24) (December 2-4, 2024, Moscow)

"Trialogue" Ltd., OGRN 1117746538832, with the legal address at apt. 116, bld.39, Generala Tyuleneva street, Moscow, 117465, Russian Federation (hereinafter referred to as the “Contractor”), represented by General Director Natalia Usova, acting on the basis of the Charter,

offers to any individual who has reached the age permitted in accordance with the legislation of the Russian Federation to accept the offer, and who has the appropriate authority (hereinafter referred to as the “Customer”),

to enter into an agreement for the provision of services (hereinafter referred to as the “Agreement”) on the following terms and conditions:

#### 1. Definitions

1.1. **Conference** means the 16th International Conference “Intelligent Systems – 2024” (INTELS’24), that will take place on December 2–4, 2024 in Moscow, Russian Federation, in the hybrid format.

Information on the Conference is available at the website <https://intels-conf.ru>.

Information on the registration fees, payment options and registration form is available at the website <https://intels.confreg.org>.

1.2. **Website 1** means the Internet resource at <https://intels-conf.ru>.

1.3. **Website 2** means the Internet resource at <https://intels.confreg.org>.

1.4. **Acceptance** means the act of the Customer agreeing to the terms and conditions proposed by the Contractor as presented in this Agreement.

#### 2. Offer Acceptance (Conclusion of the Agreement)

2.1. The Agreement is concluded by the Customer’s acceptance of the Contractor’s offer, which contains all the essential terms and conditions of the Agreement (clause 3 of Article 438 of the Civil Code of the Russian Federation).

2.2. For full and unconditional Acceptance of the Contractor’s offer, the Customer performs the following actions:

- completes the registration form on Website 2 and/or provides the Contractor with his/ her contact information for concluding and executing the Agreement, namely: last name, first name, patronymic (if any), telephone number, place of work, email address, as well as other data required for concluding and executing the Agreement;
- makes payment in accordance with section 5 of the Agreement.

2.3. Offer Acceptance means that the Customer has read and agrees with all the provisions of the Agreement and undertakes to follow them.

#### 3. Subject of the Agreement

3.1. The Contractor undertakes to provide services to ensure the Customer’s participation in the Conference, and the Customer undertakes to pay for these services.

## 4. Rights and Obligations of the Parties

### 4.1. The Contractor is obliged to:

4.1.1. Provide the Customer with services, according to the requirements stipulated by this Agreement from the moment the parties enter into the contractual relations hereof.

4.1.2. Inform the Customer on any changes regarding the Conference by posting information about the changes on Website 1.

4.1.3. Provide the Customer with information on the cost of services and payment options on Website 2. In case of payment order through the payment terminal to provide the Customer with information on the amount of payment, consistent with the payment systems involved in the process of payment.

4.1.4. Avoid disclosure of any personal information of the Customer and provision of access to this information to third parties, except as required by law. The Contractor has access to the information of the Customer in order to fulfill its obligations to ensure the participation of the Customer. The Contractor has the right to disclose the above data only to the competent state authorities in cases provided for by the current legislation of the Russian Federation. Backing up the Customer's data in order to prevent loss of information is not a violation of the confidentiality of the Customer's information.

### 4.2. The Contractor shall have the right to:

4.2.1. Refuse to provide services to the Customer without the Customer's acceptance of the terms and conditions of this Agreement.

4.2.2. Require from the Customer full payment for services.

4.2.3. Disable and enable service for preventive maintenance on the server and other equipment used in the provision of services at convenient time, informing the Customer on Website 2.

4.2.4. If necessary, engage third parties to provide services under this Agreement.

4.2.5. Without any compensation or responsibility to the Customer to make photo and video recording of the Customer during the Conference, use photo and/or video materials with the Customer's participation in promotional, advertising and other publications in polygraphy, on radio, television, the Internet and other sources without restrictions on the timing and places of use of these materials, as well as the right to edit such materials.

### 4.3. The Customer is obliged to:

4.3.1. Prior to the conclusion of this Agreement read its terms and conditions and the cost of services on Website 2.

4.3.2. Put the actual contact information when registering at Website 2 and ordering services.

4.3.3. Check the accuracy of all data required for payment when making an order. The Customer bears full responsibility for the accuracy and legality of the data used by him when placing an order. If the Customer refuses to provide the required data, the Contractor shall have the right to refuse to provide services.

4.3.4. Pay in full the cost of services within the period specified by the Agreement.

### 4.4. The Customer shall have the right to:

4.4.1. Order services on Website 2. The Customer acknowledges that in the case of receiving the Contractor's services, the Customer fully and unconditionally accepts the terms and conditions of this offer, regardless of the manner in which services are ordered.

4.4.2. Select the payment option from those listed on Website 2.

4.4.3. Receive information from the Contractor on issues of organizing and ensuring the proper

provision of services provided for in the Agreement.

## **5. Cost of Services, Terms and Payment Procedure**

5.1. The cost of services provided by the Contractor can be found at Website 2.

5.2. Making payment is one of the actions necessary to conclude the Agreement (Offer Acceptance).

5.3. The Customer makes 100% prepayment for services. Payment for services under the Agreement is made by wire transfer of funds to the Contractor's bank account specified in the Agreement.

5.4. The date of payment is the date of debiting funds from the Customer's current account.

## **6. Refunds**

6.1. The Contractor undertakes to refund the money paid by the Customer within 14 (fourteen) business days from the end date of the Conference only in those cases in which a return is possible, namely:

- Random double order and payment of one service;
- In case of cancellation, replacement or postponement of the Conference by the Organizing Committee.

6.2. Refunds will be made net of bank charges and penalties (if applicable) implemented to this service on the date the Customer submits a refund request. The following documents should be provided by the Customer: the original of the Customer's refund application form, scanned copy of the Customer's passport (if the Customer is an individual), scanned copy of the Customer's bank card (if the Customer is an individual), bank details (if payment was made by the credit card) and bank details and accounts (if payment was made by bank transfer).

6.3. The Contractor does not return to the Customer the money paid under this Agreement if the services were not provided through the fault of the Customer, in particular, due to a violation of the terms and conditions of this Agreement.

## **7. Responsibility of the Parties**

7.1. For failure to fulfill or improper fulfillment of obligations under the Agreement, the Contractor and the Customer bear responsibility under the Agreement and the legislation of the Russian Federation.

7.2. The Contractor shall not be liable in the event of non-performance or improper performance of services on its part or on the part of third parties, arising due to the unreliability, failure or delay in confirming the information provided by the Customer and arising as a result of other Customer's violations of the terms and conditions of the Agreement.

7.3. The Contractor shall not be liable in the event of the Customer's failure to attend the Conference due to the circumstances beyond the control of the Contractor and in this case does not return to the Customer the funds paid under this Agreement.

7.4. The Contractor shall not be liable for non-compliance of the Conference to the Customer's expectations and his / her subjective assessment.

7.5. The Contractor shall not be liable for damages caused by the surrounding circumstances to the Customer and / or his / her property during the Conference due to the fault of the Customer, other participants or third parties.

## **8. Dispute Resolution**

8.1. The parties shall make every effort to reach agreement on controversial issues through negotiations.

8.2. In the event of a dispute, the interested party submits a claim in writing, signed by an authorized person. The claim can be sent by mail, or using electronic means of communication (e-

mail), or delivered to the other party against signature.

8.3. The party to whom the claim is sent is obliged to consider the received claim and notify the interested party of the results in writing (including by email) within 15 (fifteen) business days from the date of receipt of the claim.

## **9. Force Majeure**

9.1. The parties shall not be liable for failure to perform or improper performance of obligations under this Agreement if they prove that this happened as a result of the force majeure circumstances (force majeure), which the parties could neither foresee nor prevent. The force majeure circumstances include, in particular: military operations, fire, natural disasters, military operations of any kind, blockades, export or import bans, strikes, civil unrest, delays due to an accident or adverse weather conditions, epidemics, pandemics, emergency situations, including in the field of healthcare. Force majeure also includes establishment of restrictive measures by state and municipal authorities in connection with the threat of the spread of different infections (including but not limited to the coronavirus infection 2019-nCoV) on the territory of the Russian Federation, including the ban on any mass events in the Russian Federation, as well as initiation of non-working days during the period of restrictive measures.

9.2. Upon the occurrence of the circumstances specified in clause 9.1 of this Agreement, the party shall notify the other party in writing about these circumstances within 5 (five) business days. The notification should contain information on the nature of the circumstances, as well as, whenever possible, documents confirming the force majeure circumstances.

9.3. In the event of the circumstances stipulated in clause 9.1 of this Agreement, the deadline for the fulfillment of obligations by the party is postponed in proportion to the time during which these circumstances and their consequences are valid.

9.4. If the circumstances that have arisen listed in clause 9.1 of this Agreement and their consequences continue to be valid for more than two months, any party shall have the right to refuse any further performance under the Agreement. In this case, none of the parties may demand compensation for losses from the other party.

## **10. Duration, Change and Termination of the Agreement**

10.1. This Agreement shall enter into force upon the Customer's acceptance of the terms and conditions of this offer and is valid until the end of the Conference.

10.2. The Contractor shall have the right to unilaterally, without giving reasons withdraw from this Agreement with prior notification to the Customer at least 10 (ten) days before the date of termination of the Agreement.

10.3. The Customer has no right to unilaterally withdraw from this Agreement after acceptance of its terms and conditions.

10.4. The Contractor has the right to amend and supplement the terms and conditions of this Agreement without prior notice to the Customer. The use of the Contractor's services by the Customer, as well as payment after the amendments and supplements are made, means the Contractor's acceptance of such amendments and supplements.

## **11. Confidentiality**

11.1. The parties undertake to maintain the confidentiality of all information related to the activities of the other party, which may be accessed as part of the provision of services under the Agreement.

11.2. Confidential information of either party may not be disclosed to third parties, except information that the parties are entitled or required to disclose by law or as required by regulatory authorities.

11.3. The Contractor has the right to disclose confidential information to parties engaged by the Contractor to provide services under the Agreement.

11.4. To the extent that data about the Customer contains personal data, the Contractor is obliged to comply with applicable laws on data processing and protection.

11.5. The Customer is responsible for the confidentiality of his/her registration name (login) and password, as well as for all actions performed under this name (login) and password. The Contractor is not responsible and does not compensate for losses incurred due to unauthorized use of the Customer's identification data by third parties.

## **12. Miscellaneous**

12.1. At the Customer's request, the Agreement may be drawn up in the form of a document signed by the parties.

12.2. Information about the Contractor and the services provided by the Contractor specified in the Agreement corresponds to the information posted on Website 1 and Website 2 on the date of conclusion of the Agreement.

12.3. Each party bears the risk of not notifying the other party of changes in email address or other details.

12.4. All other matters not provided for in this Agreement shall be governed by the current legislation of the Russian Federation.

## **13. Addresses and Payment Details of the Contractor**

"Trialogue" Ltd.

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